

Business Operations Manager, Full-time
DHC Communications Inc.

Are you a seasoned operations manager with strong business acumen? Does making a difference in the people around you and affecting positive change in a company inspire and drive you? Do you respect your team members and motivate them to work alongside you to achieve the company's goals? If so, we want to talk to you. Our business is growing and we are looking for a full-time Business Operations Manager.

DHC Communications Inc. is a full service technology, low voltage electrical and electronic security integrator based in Nelson, BC. We are a constantly evolving, innovative, company working with the latest technology. We're the region's "go-to" technology experts servicing diverse verticals including outdoor recreation, back country skiing, government, manufacturing, agriculture, energy production, specialized retail, non-profit, major construction and more. See what we're all about at www.dhc.bc.ca

Nelson, a vibrant and active community located in south-central BC, aka "The Kootenays". We are spoiled by world-class amenities surrounding us. Where else can you fish in the lakes, ski the slopes, hit the trails on foot or on your mountain bikes from sun-up, and wind down at award-winning restaurants at sun-down.

We work hard, play hard and enjoy LIFE! Come check us out - you'll love it and stay!

Position Description

Reporting to the President/CEO, you will oversee the day to day operations of DHC and be responsible for overall team leadership, financial oversight, marketing and safety/regulatory compliance. You will also work closely with and provide support to the President/CEO on strategy, business planning, direction and the collaborative evolution of your role.

Team & Community:

- Provide leadership and direction by engaging and empowering a dedicated team
- Manage, mentor, coach and develop department leads and staff
- Maintain an emphasis on a safety culture and first-class customer service
- Oversee OH&S functions
- Act as an ambassador of the company with employees, customers and the community

Finance & Operations:

- Overall financial management of the company
- Oversee strategy, secure sustainable growth and drive profitability
- Ensure appropriate tracking and reporting tools are in place to monitor results with the view of continually improving operations
- Responsibility for maintaining and managing the safety, profitability and reputation of the business
- Strong focus on improving productivity and efficiency throughout the Company
- Optimize and improve the business's market share

Required Skills & Attributes:

- Degree in business or relevant experience
- 10+ years of senior level management
- Ability to develop business plans as well as manage KPIs, OKR's and/or similar tools

DHC offers a competitive performance-based compensation package and comprehensive benefits package, combined with variety, challenge and scope to develop your career in this fast moving and growing organization.